



BECOME A FAMILY LEADER

FAMILY LEADERSHIP NETWORK

THIS NETWORK IS FOR PARENTS/GUARDIANS OF children birth to 26 that have a suspected or diagnosed disability. The network membership includes trainings, monthly learning community sessions, and support with IEPs, and referrals. Participants will receive monthly stipends for attendance and participation.

LEADERSHIP TRAINING

The evidenced based training, Parents as Collaborative Leaders, will cover topics such as:

- Defining Parent Leadership
- Listening & Asking Clarifying Questions
- Critical Elements of Collaboration
- Tips for leading meetings and more ...

LEARNING COMMUNITIES

FLN Members also serve on learning communities -topic specific opportunities serving children with special healthcare needs. Members will meet regularly and will participate in in discussions and brainstorming sessions.

INDIVIDUALIZED SUPPORT

Each member will have access to mentorship and individualized support including a review of their child's 504 and/or IEP. They will also have priority registration to our upcoming Family Leadership Advocacy Events held annually in English and Spanish.

**APPLY NOW TO BE A PART OF
PICS FAMILY LEADERSHIP NETWORK!**

For more information and an application, visit www.picofdel.org



FAMILY SHADE FAMILY LEADERSHIP NETWORK AGREEMENT 2025-2026

Delaware's Family SHADE is a collaborative alliance of family partners and organizations committed to improving the quality of life for children and youth with special healthcare needs, and their caregivers, by connecting families and providers to information, resources, and services; advocating for solutions to recognized gaps in services and supporting its member organizations.

Family SHADE (Support Healthcare Alliance Delaware) project is to build state and local capacity to initiatives that support children with special healthcare needs and their families. Activities under the project include:

- Funding Mini-grants projects impacting children and youth with special healthcare needs and their families.
- Families & Community Support
- Family Leadership Network (FLN)
- Learning Communities
- Statewide Collaboration
- Symposia focused on CYSHCN.
- Annual Summit

Family SHADE believes in the provision of support and services to families of children with special healthcare needs that foster (1) empowerment and not dependency; (2) equity and equality; and (3) an individually defined quality of life. In addition, caregivers must be viewed as experts in regard to their children within a context of self-determination and family culture.

Family Leadership Network Member Roles & Responsibilities:

As a member of the Family Leadership Network (FLN), we would like to look to you for guidance, feedback, and advisement. As an FLN member, I will...

- Regularly attend, In-focus trainings, and/or Learning Communities.
- Attend the Quarterly FLN meetings to discuss upcoming events, group business, and capacity-building opportunities.
- Participate as a panelist, parent expert, content contributor, or committee member whenever possible during Family SHADE community events including but not limited to the quarterly symposiums, annual summit, community newsletter, and Family SHADE community events.
- Make Connections between families and community organizations whenever possible to support the growth of access for CYSHCN and their families.
- Participate in the continuous loop of learning, mentoring, and peer/family support.
- Keep all real (anonymized) cases (that are presented to the panel and each other for discussion and recommendations), private and follow all guidelines for data privacy.

As a member of the Family Leadership Network (FLN) you will be compensated for your participation in these activities, for as long as funding is available.

- The compensation rate for participation is \$20.00 USD per hour.
- To be compensated for an FLN activity you must be present at the original time of the event, and complete required documentation (*i.e., attendance sheet, meeting minutes, completion of reimbursement form etc.*)
- Compensation will be provided within 10 business days, in the form of a mailed check, upon review and receipt of required documentation.
 - If you see that there is anything wrong with your compensation/reimbursement, please reach out immediately with the check number. If you have not received reimbursement, that you are believed to be owed, by the 2nd Friday of the following month please reach out immediately.
- The FLN member is responsible for providing Parent Information Center of Delaware any change to tax information OR change in/on/needed regarding their personal W9.
 - Plan to send up-to-date contact, address, and W9 (which can be found here: [Forms, Instructions and Publications | Internal Revenue Service \(irs.gov\)](#)) annually to PIC.

Serving as an FLN member is completely voluntary.

- FLN members may step down at any time, however, written notification is requested.
- Family SHADE may also rescind the position of FLN member at any time, with written notice to the member upon making said decision.
- If an FLN member misses/does not participate in 3 consecutive Family SHADE events, they will be viewed as inactive and removed from their Family Leadership Network seat.
- All new, returning, and inactive members may request to (re)enroll in the Family Leadership Network, each year.
- This contract is in effect for one year.

I have read and understand the information listed above regarding the Family Leadership Network, and acknowledge my participation, and commitment to the above responsibilities as an FLN Member for the year 2025-2026.

Print name: _____

Signature: _____

Date: _____

Email: _____

Phone: _____

W9 attached: YES _____ NO _____

Will attach W9 at later date: YES _____ by date: _____