

## HELP ME GROW ADVISORY MEETING

DATE: May 14, 2024,

TIME: 10 AM

LOCATION: VIRTUAL ZOOM MEETING

<b>Members in Attendance</b>	Daphne Evans, Megan Hayes, Jennifer Fromme, Aguida Atkinson, Erin Nescott, Audrey Cooper, Jamie Naudain, Mary Moor, Vik Vishnubhakta, Jenny Grady, Susan Elizabeth Cordle Annie Norman, Trinetta Redinger Ramsey. Paulina Gyan (Facilitator)
<b>Partners/Guest</b>	Kimberly Martini-Carvell, Nadia King, HMG National Center
<b>Agenda Item</b> <b>Welcome/Introductions</b>	Paulina Gyan
<b>Discussion Points</b>	<ul style="list-style-type: none"><li>• Paulina welcomed members and guests - Kimberly Martini-Carvell and Nadia King from HMG national center.</li><li>• Members approved previous meeting minutes.</li><li>• On the agenda was the continuation of the strategic planning session. HMG national had provided 2 sessions of TA and May's was the third.</li><li>• Paulina started the meeting by recapping what had been accomplished toward the strategic plan:<ul style="list-style-type: none"><li>• 1. Conducted key informant interviews and surveys targeting a selection of the Advisory committee.</li><li>• 2. An environmental scan written based on results of the interviews and surveys.</li><li>• 3. Met separately with core team in a guided conversation to think through DE HMG's intended impact. (who, where and what Delaware would like their work to impact)</li><li>• 4. The activity led to identifying the intended impact and 6 theories of change (TOC)– how DE HMG will accomplish its intended impact. The core team met again without HMG national.</li></ul></li><li>• 5. In another meeting, the core team identified activities for each of the TOC – these activities will lead DE to accomplishing its intended impact and outcome.</li><li>• 6. The core team developed draft action plans based on the identified activities. The purpose of May's meeting was for HMG national to walk the HMG Advisory Committee through the document and get their feedback.</li></ul>

- Attached is the PowerPoint presentation Kimberly used. Below are some highlights of the meeting:
- In the interest of time and to allow for dialog, Kimberly walked us through the TOC 1 (HMG Awareness).
  - She provided a set of guiding questions to affirm, challenge or refine assumptions related to the TOC.
    - Does the TOC connect to the strategies?
    - Do the activities clearly connect to the TOC?
    - Are the proposed activities doing more of a current HMG activity differently or this is a brand-new activity?
    - What is the output of the activity and how would we measure it?

The HMG TOC on awareness states that, “if families, partners, providers and community agencies are aware of and understand the purpose of Help Me Grow then more families and providers will utilize Help Me Grow DE.” Feedback from members revolved around the following:

What is HMG trying to achieve?

What is the outcome?

There’s a need to advertise or market what HMG can do for families.

Need to identify audience to do community outreach events.

In considering the HMG awareness activities, the sentiment was that proposed activities were current but there was a need to consider different approaches and broaden HMG supports to include the involvement of HMG members, perhaps on a volunteer basis. This would address the capacity challenges the CAP experiences. Consider connecting CAP activities with the larger 211 program.

Regarding the TOC on tracking data trends – utilization of data and identifying gaps and challenges in the system. Some of the discussion focused on the following:

How to embed HMG outcomes within Kids Count data and other partner programs. Sharing HMG reports with partners beyond the Advisory committee to include other stakeholders. Partners could benefit from information on how HMG data is linked to early childhood systems; use data to promote a shared agenda and approach while linking data to recommendations and telling our story.

The developmental and behavioral health TOC addressed the promotion of developmental and behavioral health within pediatric practices, as an approach to enhance early detection and referral to appropriate

	<p>resources/services. The comments here were related to increasing education on FERPA and HIPAA targeting pediatricians since there appears to be a misunderstanding of what it means. Another suggestion was to provide education on the Ages and Stages Questionnaire and the state's Title 14 legislation, which mandates all childcare centers to conduct annual developmental screens of enrolled children. The discussion led to the nature of developmental screening across the state and the existence of a parallel system for early child learning through Dept of Education and that of child health, through the Division of Public Health. It was agreed that to learn from what exists in other HMG states, Delaware needs statewide agreement on how to approach developmental screening.</p> <p>The meeting concluded with the consensus that HMG members had varying opinions of HMG's roles and responsibilities and called for future discussion at another meeting.</p>
<b>Decision</b>	<p>Continue with the discussion at the next TA meeting which is set for May 29.</p> <p>Paulina will send the Action Plan to the teams for their review and extend the invite to include more HMG members for the next strategic plan meeting.</p>
<b>Conclusion</b>	<ul style="list-style-type: none"> <li>• Kimberly will review the slides and identify areas to support more and have Nadia set time to meet with the DE team.</li> </ul>



<b>Any Other Business and Wrap Up</b>	<p>HMG national will join us for the next meeting to continue the strategic planning work.</p> <p><b>NEXT MEETING July 9 2024, at 10 am</b></p> <p><b>Join Zoom Meeting</b></p> <p><a href="https://us06web.zoom.us/j/87825443010?pwd=bRg8qwYb1j0E85sUbN6KaGVdOyaMYO.1">https://us06web.zoom.us/j/87825443010?pwd=bRg8qwYb1j0E85sUbN6KaGVdOyaMYO.1</a></p> <p><b>Meeting ID: 878 2544 3010</b></p> <p><b>Passcode: 988452</b></p>